



Bicester Town Colts Football Club

Constitution

The Club

1. Name

The Club shall be called Bicester Town Colts Football Club (the Club).

2. Objects

The objects of the Club shall be to arrange association football matches and social activities for its members.

3. Status of Rules

These rules (the Club Rules) form a binding agreement between each member of the Club.

4. Rules and Regulations

(a) The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to/membership of The Football Association. The Rules and Regulations of The Football Association Limited and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.

(b) The Club will also abide by the Football Association's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Antidiscrimination policy.

Membership

5. Membership shall be open to:-

(a) the parents/guardians of the players with a maximum of 2 per player,

(b) managers/assistant managers not eligible at (a) above,

(c) committee members elected at the Annual General Meeting and not eligible under (a) or (b) above,

(d) other persons wishing to become members and whose membership in the opinion of the Management Committee would be to the benefit of the club.

6. No player shall be eligible for registration with the club, if he or she is registered to play for another club.

7. Annual Membership Fee

- (a) An annual fee payable by each playing member shall be determined from time to time by the Club Committee. Fees shall not be repayable.
- (b) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the Club.
- (c) The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interests of the Club for them to remain a member. There shall be no appeal procedures.

Club Committee

8. The Club Committee of the Club is responsible for conducting its business. It will meet monthly whenever possible. The Committee may vary the date and frequency of meetings, but must meet at intervals not greater than 2 months.

It consists of the following :-

Chairman, Vice-Chairman, Secretary, Treasurer, Managers and Assistant Managers.

Each member of the Committee shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions within the Committee at any time.

The Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Committee shall be made by a simple majority of those attending the Committee meeting. The Chairperson of the Committee meeting shall have a casting vote in the event of a tie. Meetings of the Committee shall be chaired by the Chairperson or in their absence another member of the Committee. The quorum for the transaction of business will be six. Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.

Annual/Special General Meetings

9. Annual and Special General Meeting

(a) An Annual General Meeting (AGM) shall be held in each year to:

- (i) receive a report of the activities of the Club over the previous year
- (ii) receive a report of the Club's finances over the previous year
- (iii) elect the members of the Club Committee
- (iv) consider any other business

(b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than 28 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 28 days before the meeting.

(c) A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 28 days of the receipt by the Club Secretary of a requisition in writing signed by not less than five members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.

(d) The quorum for a General Meeting shall be 8.

(f) The Chairperson, or in their absence a member selected by the Committee, shall take the chair. Each member present shall have one vote and a simple majority shall pass resolutions. In the event of any equality of votes the Chairperson of the Meeting shall have a casting vote.

(g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

Finance

10. Club Finances

A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairperson, the Club Secretary and the Treasurer.

All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.

The Club shall prepare an annual Financial Statement for production at the Annual General meeting.

The financial year shall end on the 30th April of each year.

The Club Property, other than the Club Account, shall be vested in not less than two and no more than four custodians, one of whom shall be the Treasurer (the Custodians), who shall deal with the Club Property as directed by decisions of the Club Committee.

The Club shall obtain annual Public Liability insurance.

Grievance Procedure

11. Grievance Procedure

Any member who has a grievance concerning a club matter shall have the right to have that grievance raised at a Committee meeting by a committee member and will receive a written response from the Committee. If considered appropriate the Committee may invite the member to attend the meeting when the grievance is to be considered.

Dissolution

12. Dissolution

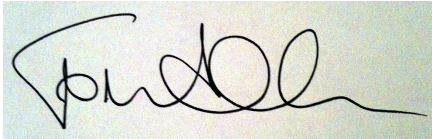
(a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three quarters of the members present.

(b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

(c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game.

Alternatively, such assets may be disposed of in such other manner as the members of the Club with the consent of the parent Association shall determine.

Updated Jan 2011

A handwritten signature in black ink, appearing to read 'Tony Allen', written on a light-colored background.

Signed on behalf of Bicester Town Colts FC

**Tony Allen
Chairman**